



# St Mary Magdalene's School

*A Catholic school in the Mercy Tradition R-6*

Tuesday 29 April 2025

Dear Families

Parent/Teacher Interviews will be held in **Week 3 from Monday to Wednesday (May 12- 14)**. You have the opportunity to book a time with your teacher to discuss the progress of your child.

We will be conducting face to face interviews within your child's classroom. Our interviews are **strictly 15 minutes** - if you require more time, please contact teachers directly to make alternative arrangements.

All students are **required** to have an interview and therefore we encourage all families to book a time. This year we are trialling a new booking process that is very easy to use.

**Bookings will open on Wednesday at 9am.** To book please follow the below instructions:

Go to: [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and enter the code **w496f** and press 'Go'.

From here, simply book your interviews with your child's teacher. You can book for multiple children.

When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately, please check your junk mail folder and check spelling of your email. You can return to the website at any time and change your interviews until bookings close. Remember to use the same name and email address you used when you made your original booking.

If you wish to change interview times or require support, please contact the Front Office on 82877900.

Kind Regards

Gareth Molyneux

**Head of School**